

Employment Application

Ben The Builder Inc • 450 Siskiyou Blvd Ste 1, Ashland, OR 97520 • 541.621.7862 • office@benthebuilderinc.com • CCB 194317
Ben The Builder Inc is an equal opportunity employer. All qualified applicants are considered without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, veteran status, or any other protected status.

Please complete every section. You may attach a resume, but fill in the Skills and Work History sections either way — they are what we read most closely.

POSITION & AVAILABILITY

POSITION APPLIED FOR	DATE AVAILABLE TO START	DESIRED HOURLY PAY
OUR WORK SCHEDULE IS 7:00 AM TO 3:30 PM, MONDAY THROUGH FRIDAY — NO OVERTIME, NO WEEKENDS. DO YOU HAVE ANY OBLIGATIONS OR SCHEDULE CONFLICTS THAT WOULD KEEP YOU FROM BEING THERE CONSISTENTLY? ☐ Yes ☐ No		
IF YES, DESCRIBE		
HOW DID YOU HEAR ABOUT US?	APPLIED OR WORKED HERE BEFORE? ☐ Yes ☐ No	IF YES, WHEN?

APPLICANT INFORMATION

FULL LEGAL NAME (LAST, FIRST, MIDDLE)		PREFERRED NAME	
STREET ADDRESS		CITY / STATE / ZIP	
EMAIL		PHONE	
ARE YOU 18 OR OLDER? ☐ Yes ☐ No	LEGALLY AUTHORIZED TO WORK IN THE U.S. ☐ Yes ☐ No	RELIABLE TRANSPORTATION TO JOB SITES? ☐ Yes ☐ No	VALID DRIVER'S LICENSE? ☐ Yes ☐ No

Proof of work eligibility (Form I-9) is required at hire, not with this application. Do not include your Social Security number on this form.

CONSTRUCTION EXPERIENCE & SKILLS

Check one box per row. Honest answers help us place you well — nobody is expert at everything.

TOTAL YEARS IN RESIDENTIAL CONSTRUCTION / REMODELING	MOST RECENT TRADE OR ROLE (E.G., LEAD CARPENTER, LABORER, TILE SETTER)			
Skill	None	Basic (<2 yrs)	Solid (2–5 yrs)	Expert (5+ yrs)
Demolition & site prep	☐	☐	☐	☐
Rough framing	☐	☐	☐	☐
Finish carpentry & trim	☐	☐	☐	☐
Cabinet & countertop installation	☐	☐	☐	☐
Door & window installation	☐	☐	☐	☐

Siding & exterior work	☐	☐	☐	☐
Decks & outdoor structures	☐	☐	☐	☐
Drywall & patching	☐	☐	☐	☐
Tile setting	☐	☐	☐	☐
Flooring installation	☐	☐	☐	☐
Painting & finishing	☐	☐	☐	☐
Concrete & masonry	☐	☐	☐	☐
Basic plumbing	☐	☐	☐	☐
Basic electrical	☐	☐	☐	☐
Reading plans & specifications	☐	☐	☐	☐
Material takeoffs & ordering	☐	☐	☐	☐
DO YOU OWN YOUR OWN BASIC HAND & POWER TOOLS? ☐ Yes ☐ No ☐ Some		SPECIALTY TOOLS OR EQUIPMENT YOU OWN (E.G., TILE SAW, FRAMING NAILER)		
THE ESSENTIAL FUNCTIONS OF THIS JOB INCLUDE: LIFTING AND CARRYING UP TO 75 LBS; WORKING FROM LADDERS AND AT HEIGHTS; BENDING TO THE GROUND AND REACHING OVERHEAD REPEATEDLY THROUGHOUT THE DAY; HEARING SPOKEN INSTRUCTIONS AND SAFETY WARNINGS OVER JOB-SITE NOISE; AND SEEING WELL ENOUGH TO WORK ACCURATELY AND SAFELY. CAN YOU PERFORM THESE ESSENTIAL FUNCTIONS, WITH OR WITHOUT REASONABLE ACCOMMODATION? ☐ Yes ☐ No				
LICENSES OR CERTIFICATIONS YOU HOLD, IF ANY — OPTIONAL (E.G., OSHA, FIRST AID/CPR, EPA LEAD-SAFE)				

EDUCATION & TRAINING

School / Program	Area of study or trade	Diploma / degree / certificate
HIGH SCHOOL OR GED		
COLLEGE / TRADE SCHOOL		
APPRENTICESHIP / OTHER TRAINING		

WORK HISTORY

Start with your most recent job. Include self-employment. Attach a page if you need more room.

Employer 1

COMPANY	PHONE	DATES (FROM – TO)

YOUR JOB TITLE	SUPERVISOR NAME	
WHAT YOU DID DAY TO DAY (MAIN RESPONSIBILITIES)		
REASON FOR LEAVING	MAY WE CONTACT THIS EMPLOYER? ☐ Yes ☐ No	

Employer 2

COMPANY	PHONE	DATES (FROM – TO)
YOUR JOB TITLE	SUPERVISOR NAME	
WHAT YOU DID DAY TO DAY (MAIN RESPONSIBILITIES)		
REASON FOR LEAVING	MAY WE CONTACT THIS EMPLOYER? ☐ Yes ☐ No	

Employer 3

COMPANY	PHONE	DATES (FROM – TO)
YOUR JOB TITLE	SUPERVISOR NAME	
WHAT YOU DID DAY TO DAY (MAIN RESPONSIBILITIES)		
REASON FOR LEAVING	MAY WE CONTACT THIS EMPLOYER? ☐ Yes ☐ No	

REFERENCES

Three people who have seen your work — supervisors, GCs, or clients preferred over friends.

Name	How they know your work	Company	Phone

MILITARY SERVICE (OPTIONAL)

BRANCH	DATES OF SERVICE	RANK / SPECIALTY
TRAINING OR EXPERIENCE RELEVANT TO CONSTRUCTION WORK		

IN YOUR OWN WORDS

Short answers are fine. These tell us more than anything else on this form.

1. Tell us about a project you're proud of. What was your part in it?

2. What does a well-run, safe job site look like to you?

3. Why do you want to work at Ben The Builder, and what do you want to be doing three years from now?

APPLICANT CERTIFICATION & SIGNATURE

I certify that my answers on this application are true and complete to the best of my knowledge. I understand that false or misleading information on this application or in an interview may disqualify me from consideration, or result in the withdrawal of an offer or the end of my employment.

I authorize Ben The Builder Inc to contact the references and former employers listed here (except where I have marked "no") and I release them to speak candidly about my work.

I understand that any offer of employment is conditioned on verification of eligibility to work in the United States (Form I-9), and that any background check will be conducted only after a conditional offer, in accordance with Oregon law.

I understand that employment with Ben The Builder Inc is at-will, and that this application is not a contract of employment.

SIGNATURE	DATE
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